

GRAVELBOURG BON AMI, INC.



2023 AGM

JUNE 29TH 2023 - 2:00 PM

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Susan with kittens



Steph at the farm

VISION & MISSION STATEMENT

Mission: Gravelbourg Bon Ami, Inc., ensuring value, dignity and opportunity for all.

Vision: Cultivating friendships, individuality & choice.

AGM AGENDA

June 29th, 2023 @ 2:00 pm

Call to Order

- a. Welcome & Attendance
- b. Appointment of the Recording Secretary
- c. Adoption of the Agenda

Minutes

- a. Highlights from the 2022 AGM - presented by the recording secretary

Bylaw Amendments

a. Bylaw Amendment: Article II, Section 2: "Notwithstanding Section I, Directors shall hold office until the conclusion of the Annual General Meeting, at which time they are replaced or retire from office. **Directors shall be eligible to hold office for life, or until such a time they resign from the Board, or terminated.**

This change is from 2 consecutive terms of three years each.

Financial Report - Michelle Pouteaux

Appointment of the Auditor

Chairperson Report

Committee Reports

- a. ART Committee - Barb Gellert
- b. FER Report - Michelle Pouteaux

Presentation of Awards

Jim Schauenberg - 35 years

Other Business

Adjournment

2022 AGM MINUTES

June 29th, 2022 @ 6:00 pm

Attendees: David Punga, Jeanette Moquin, Michelle Pouteaux, Paige Fink, Jarrod Erickson, Tricia Cormier, Debbie Belof, Rosalie Connors, Farrah Wilson

Call to Order

David Punga called the meeting to order at **6:00 pm**

David Punga appointed **Farrah Wilson** as the recording secretary for the 2022 Annual General Meeting. The motion was seconded by **Michelle Pouteaux**.

Adoption of the Agenda

MOTION to accept the agenda as presented for the 2022 Annual General Meeting. The motion was moved by **Michelle Pouteaux** and seconded by **Jeanette Moquin**.

Minutes

MOTION to accept the 2021 AGM Minutes as presented. The motion was moved by **Michelle Pouteaux** and seconded by **Jeanette Moquin**.

Financial Report/Appointment of the Auditor

Michelle Pouteaux explained why the financials were not presented at the 2022 AGM. The financial system was corrupt, and has to be fixed before the proper financials could be presented. She thanked Jane Barron and Paige Fink for their hard work in the past year upgrading the financials to a new file. The approval of the financials was **TABLED** until a later date.

Chairperson Reports

Verbal report given by David Punga.

MOTION to accept the Chairperson's report as presented. The motion was moved by **Michelle Pouteaux** and seconded by **Jeanette Moquin**.

Committee Reports

MOTION to accept the reports as submitted by the Admissions/Programs Review Committee and the Finance/Employee Relations Committee. The motion was moved by **Jeanette Moquin** and seconded by **David Punga**.

Program Reports

Enclosed in the AGM Package for review.

Executive Director Report

Enclosed in the AGM package for review. Rosalie Connors and Denise Swanson were acknowledged for their years of service (10 years), along with Stephanie Gellert (5 years), Duane Chabot (15 years), Jessie Fafard (15 years), Louis Lagasse (35 years), and Dennis Giofu (35 years).

MOTION to accept the Executive Directors report as presented. The motion was made by **Jeanette Moquin** and seconded by **Michelle Pouteaux**.

Adjournment

MOTION that the 2022 Annual General Meeting be adjourned at 6:27 pm. The motion was made by **David Punga** and seconded by **Michelle Pouteaux**.

Respectfully Submitted,

Barb Gellert - Gravelbourg Bon Ami, Inc. Board Secretary

2023 ART REPORT

Gordie at the farm



Duane and the dog!

Committee Members:

- Barb Gellert
- Bailey Printz
- Mellissa Daulshaug (CLSD)
- Executive Director/Designate



The ART Committee is responsible for:

- Reviewing admission applications for IPI day program and/or the residential programs
- Reviewing the status of existing programs

THE NUMBERS

On March 31st, 2023 (Fiscal Year End)

Industrial Program: 7
Activity Program: 5
Day Programs Total: 12
Supported Independent Living: 3
Group Home: 5
Discharges: 2
Admissions: 4

The ART committee meets regularly throughout the year.

Respectfully Submitted,

Barb Gellert

Barb Gellert
Secretary
Gravelbourg Bon Ami, Inc.



Melvin, Susan, Gordie, Annette and Louis at Thomson Lake!

2023 FER REPORT

Committee Members:

- Michelle Pouteaux
- Bobbi-Jo Wilson
- Executive Director/Designate

The FER Committee is responsible for:

- Reviewing and recommending annual operations and capital budgets
- Monitoring or recommending approval or financial statements
- Reviewing or appointment of the auditor
- Reviewing employee disputes which cannot be resolved at the management level.

The FER committee meets regularly throughout the year.

Highlights from the 2022/23 fiscal year include:

- All employees at Bon Ami, Inc. received a Christmas Bonus
- SARCAN Flow Through Funding provided funds for the Group Home Bathrooms to be renovated
- Funds from MSS were used to renovate the bathrooms at IPI>

Respectfully Submitted,

Michelle Pouteaux

Michelle Pouteaux
Treasurer
Gravelbourg Bon Ami, Inc.



Melvin sitting in the farm truck!

EXECUTIVE DIRECTOR REPORT

As we reflect on the previous fiscal year, we see a year filled with accomplishments and exciting progress.

Over the course of the year, our team launched new programming, completed major renovations and worked towards completing action items within the 2023-2025 strategic plan.

2022/23 fiscal year was a time of innovation and fresh ideas for Gravelbourg Bon Ami, Inc. We accomplished many long-standing goals, and have been able to make room for new growth. Some exciting ventures we completed included the renovation of the bathrooms at IPI and the Group Home, hosting our very first Christmas Trade Show in November, and hosting a successful supper fundraiser at the Wheatland Pub & Eatery.

This annual report provides an overview of a number of initiatives that demonstrate our commitment to stay on course for what we set out to strategically achieve.

We had many proud moments during the 2022/23 fiscal year including: Hosting our very first trade show, Christmas Bonus' paid to all staff members, and the renovation of both bathrooms at the Group Home, and the bathrooms at IPI.

In January 2023, the Gravelbourg Bon Ami, Inc. Board of Directors approved the 2023-2027 strategic plan. The current strategic plan focuses on the following strategic themes:

1. **Our People:** A focus on recruitment and retention, new training initiatives, and workplace safety.
2. **Our Culture:** A spotlight on unity, inclusivity, person centered practices and professionalism within our agency.
3. **Our Community:** A focus on new ventures, brand conservation, education and expansion. We aim to uphold, lead, and promote diversity and inclusion.

We are looking forward to the 2023/24 fiscal year and all of the new adventures it will bring our way.

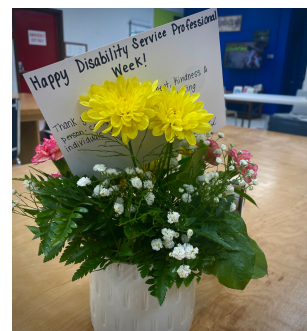
Respectfully Submitted,

Paige Fink

Paige Fink
Executive Director
Gravelbourg Bon Ami, Inc.



Paige, Garritt & Dennis



DSP CELEBRATION WEEK

DAY PROGRAM REPORT



Dennis Croki-curling!

We have been very busy at the day programs throughout the 2022/23 fiscal year. We have been putting a focus on increasing the programming opportunities that are offered to the participants throughout the week. Some new activities that have been planned include:

- Gardening
- Sewing
- Exercise Programs

Participants are encouraged to move around at day program, and try new things! In September of 2022, the group went on a very fun trip to Hodgeville Skool Inn. They got to play pool, have a BBQ, and play in the gymnasium!

The group also enjoyed a trip to Moose Jaw in the winter to try out "Croki-curl".

We are looking forward to continuing the fun at the day program!



Staff training in-service at IPI



Susan at Hodgeville Skool Inn



Moose Jaw Diversified Services came out to IPI for a Valentine's Day Party. We were so excited to see new and old friends!

GROUP HOME REPORT

The Group Home is a friendly, welcoming and busy home in the community of Gravelbourg. Throughout the 2022/23 fiscal year, the group home discharged 2 participants. 3 new residents moved into the program. The group home was excited to welcome Susan Gallot into the group home in July of 2022, and Tim Porter and Melvin Oakley moved into the group home in September of 2022.

Throughout the year, the participants enjoy going around the community for group suppers, attending the plays in town, and of course -- the community dances. The group of participants sure know how to dance up a storm!

Individuals at the group home are offered many different opportunities for learning life skills and having leisure activities available. Throughout the week, each participant at the group home has a special one-on-one outing where they can choose whichever activity they would like.

Staff training at the Group Home included annual CPP & SP Training, Medication Assist, Food Safety, CPR & First Aid and WHMIS.

Support Workers and Participants are looking forward to the 2023/24 fiscal year with excitement. They are anticipating many exciting outings including swimming, picnics, mini golfing and more!



the AED that was donated to the group home by one of our fabulous support workers, Brittany Tallon



Susan, Melvin & Tim at the play in Gravelbourg

SUPPORTED INDEPENDENT LIVING REPORT

The supported independent living program is a residential program that supports individuals who are able to live on their own. The program has a focus on teaching individuals life skills so they can be as independent as possible on their own.

One of our participants, Garritt Hallborg, had a goal of getting a job, and he was able to successfully get a job with Cafe Paris in Gravelbourg, where he is often praised for his hard work.

Another participant, Dennis Giofu has a goal of getting a job with the Town of Gravelbourg. This will be a goal worked towards in the 2023/24 fiscal year.

A new participant joined the agencies SIL program in July 2022. He moved from Assiniboia, and has been working at the IPI day program, and SARCAN throughout the week.

The SIL Program had a new employee start in February 2023. The new employee works Monday-Friday from 2:30 - 7:00 to help the 3 SIL participants with their daily tasks.

We are very excited to see the accomplishments the SIL participants will reach in the 2023/24 fiscal year!



Garritt at his job at Cafe Paris



Dennis showing off his seeds he planted!

SARCAN REPORT

Gravelbourg SARCAN is a busy place to be - all year round! Nicole and Jim keep the depot running throughout the year, and work hard to keep the depot efficient, clean and fun! SARCAN also employs 2 casual employees, Justine and Sheryn who help out when there is an overload of container returns.

Some fun facts about SARCAN:

- 84% return rate in Saskatchewan for beverage containers
- SARCAN has the most successful paint share program in Canada.
- The recycling that was done at SARCAN in 2022/23 was the equivalent of pulling 10,756 vehicles off the road!



Supervisor, Nicole Lalonde showing off the 2021 Depot Accuracy Award

IPI FACILITY UPGRADES



Participants helped paint a mural to celebrate 35 years of Gravelbourg Bon Ami! See completed mural to the right



The approach to the IPI/SARCAN parking lot was re-located in the fall of 2022. The new approach is safer for participants and SARCAN customers who are leaving the building.



Thank you to the Ministry of Social Services for providing funding to renovate the bathrooms at IPI. The new bathrooms are wonderful!

Thank you to SARCAN for the 2022/23 flow through funding, which allowed many large projects to be completed!

GROUP HOME FACILITY UPGRADES



New bathtub in the large bathroom



Large Bathroom- old tub was a safety concern



Newly renovated small bathroom

Thank you to the Ministry of Social Services for providing funding to renovate the bathrooms at IPI. The new bathrooms are wonderful!

Thank you to SARGAN for the 2022/23 flow through funding, which allowed many large projects to be completed!



Small Bathroom, needed updates

BOARD MEMBERS

Current Board Members & Start Dates:

David Punga - Board Chairperson (June 2018)

Michelle Pouteaux - Treasurer/Finance/Employee Relations (June 2017)

Barb Gellert - Secretary/Admissions/Terminations & Review (June 2018)

Daniel Lamarre (June 2018)

Jeanette Moquin (November 2021)

Bailey Printz - Admissions/Terminations & Reviews (February 2022)

Bobbi-Jo Wilson - Finance/Employee Relations (February 2022)

Signing Authority: David Punga, Daniel Lamarre, Jeanette Moquin, Paige Fink

YEARS OF SERVICE RECOGNITION

Gravelbourg Bon Ami, Inc. is fortunate to have long-term employees who put the mission & vision into action. Each team member is valued and appreciated. The following team member met a milestone with years of service:

Jim Schauenberg - GRAVELBOURG SARCAN35 years

Adrian Poirier - Industrial Program10 years

RECOGNITION & THANK YOU



Saskatchewan
Ministry of
Social Services

